

William Paterson University  
 Senate Graduate Program Council  
 March 24, 2023 at 2 PM

Members participating via Zoom: Richard Huizar, Martin Gritsch, Rajiv Kashyap, Chris Weber, Emily Mahon, Michelle Hinkle  
 Guests: Gary Marks

Excused: Chris Weber, Weihua Liu

Agenda	Discussion	Action
Call to Order	The meeting was called to order at 2 PM	
New Business: Gary Marks from Senate Governing Council	<p>G. Marks informed council that the Governing Council is tasked with ensuring senate council standing charges are aligned with the senate handbook. He identified the Graduate Program Council standing charges as:</p> <ol style="list-style-type: none"> <li>1. Recommend policy on course requirements for graduate degrees and the procedures for inaugurating, changing, or terminating graduate courses and programs.</li> <li>2. Review and recommend new graduate programs, major changes in existing programs, and areas of expansion.</li> </ol> <p>G. Marks asked series of questions to council members associated with the charges and the council process as it related to the governing council’s current charge.</p> <p>After he presented and left the meeting the council members discussed processes as it relates to disseminating documentation (e.g., Senate sends programs to chairs, chairs share with members, minutes are sent between chairs and senate – stored with senate) to determine if changes need to be made. Disussed</p>	Co-chairs will continue to share information and documentations with members via email.

	having blackboard, sharepoint, or email. Members decided to stay with current process of email.	
Adjournment	Meeting adjourned at 2:30 PM	Council will reconvene when receiving a proposal and/or direction from Senate.

Respectfully submitted:

Michelle Hinkle, Department of Special Education, Professional Counseling, and Disability Studies